Esthetics Program – Observation Information

Observation hours are an optional but highly encouraged part of the admissions process for the Esthetics Program. The opportunity to observe a licensed esthetician in a licensed Spa/Salon setting allows the potential student to gain insight into the industry. The observation hours are helpful in determining if the Esthetics Industry is truly the pathway for the student. To make this experience meaningful some preparation on your part is needed.

Contact the Licensed Spa/Salon of your choice for an Observation Opportunity

People generally enjoy talking about their work and being asked for advice, if they are approached respectfully. When calling for an observation opportunity make sure you follow the following guidelines:

- Introduce yourself clearly
- Indicate you are calling to schedule an observation as a prospective student at Central Carolina Community College
- Ask for a specific amount of time (8 hours) to complete the observation
- Call the day before to confirm your appointment

Observation opportunity Attire

- Clothing must be clean, and hair must be clean and neat
- Any jewelry should be kept simple and perfume used in moderation
- Business casual slacks, closed toed shoes, and a nice collared shirt or blouse would be appropriate *(Jeans, t-shirts, sleeveless tops, and sandals are NOT appropriate)*
- The Spa/Salon may request that you wear a scrub top and pants

Arriving at the Office

- Arrive for your appointment a few minutes early
- Be courteous and friendly
- Have materials in hand to take notes
- Comply with all worksite safety rules
- Maintain absolute client confidentiality at all times, and after you leave

A few simple questions might include

- What is a typical day as an esthetician like?
- What do you find most enjoyable? Most challenging?
- How did you happen to choose this career?
- What skills are needed to do this job?

Follow-Up after the observation

- Have the Esthetician sign your observation form
- Send a "Thank You" note that mentions something of specific value that the person said during the observation or that you learned about the job

Our faculty and staff are committed to helping you achieve your educational goals. If you need further assistance you may contact the Esthetics Program Department Chair, Susan Johnson, at sjohnson@cccc.edu or 910-814-8871.

CENTRAL CAROLINA
COMMUNITY COLLEGE

ESTHETICS PROGRAM:
OBSERVATION HOURS INFORMATION

Observation hours are an **optional** but highly encouraged part of the admissions process for the Esthetics Program. The opportunity to observe a licensed esthetician in a licensed Spa/Salon setting allows the potential student to gain insight into the industry as well as helping determine if the Esthetics Industry is truly the pathway for the student.

Requirements

8 Hours of Observation
Attachment of Business Card/Brochure/Flyer
Signature of Licensed Professional on Time Log
Time Log Must List Summary of Tasks

We will reach out to your reference for verification.

Activity & Hour Log

Licensed Professional Name:_____

Business:_____

Date	Time Start	Time End	Licensed Professional Initials	Activities Observed

I hereby verify that this applicant has met the above requirements and understand that I may be briefly contacted regarding the provided information. Under the Federal Education Rights and Privacy Act of 1974, I understand the student will have access to this form as part of their educational record.

Signature of Licensed Professional:_____

Professional Reference Email: _____

Professional Reference Phone Number: _____